

Our message of October 7, 2026, 2:00 pm, on the thread of request CTP-2026-10-06-A (documents), to the Records Clerk, answering the fee estimates sent on both requests that afternoon. The quoted messages below it are published separately. The Records Clerk's first name is replaced by her role and the upload link in point 2 is left out of this copy.

Hi [the Records Clerk],

Thank you for the two estimates, and for turning them around on the first day. Before I pay a deposit, could you help me with four things, so I can decide what to narrow?

1. The labor on each estimate is a single line (64 and 30 quarter-hours). Could you break the hours out by the numbered items in each request, as the requests asked? If one or two items carry most of the time, I may drop or narrow them.
2. The estimates include \$7.50 for a 32GB storage device and \$9.00 for mailing. Both requests asked for electronic delivery by email, which the Act lets me stipulate (MCL 15.234(1)(c)), so those lines should come off. If the files are too large to email, a OneDrive or SharePoint link from your side works, or you can upload them here, to a folder that accepts files without an account: [upload link, left out of this copy]
3. The Act allows a charge for search labor only where the public body identifies the unreasonably high cost that not charging would cause (MCL 15.234(3)), and the letters do not say what it is. Could you add that to the estimates?
4. The exports estimate came with two cost sheets, one at \$184.50 and one at \$226.50, and the letter's \$113.00 matches the second. Which is the estimate? Also, both letters give the deposit amount as the processing fee. I read the fee as the sheet's grand total and the deposit as half of it; please confirm.

I understand the deposit window runs to December 14, so there is time to sort this out.

Thanks,
Chance