



City of Fraser
Department of Public Safety

Police-Fire-Ambulance

33000 Garfield Fraser, Michigan 48026
(586) 293-2000 Fax (586) 296-8480

**FREEDOM OF INFORMATION ACT
GOOD FAITH DEPOSIT FORM**

10-23-26 #1

NOTICE TO REQUESTER: Chance Ackley-Smith

YOUR REQUEST IS EXPECTED TO BE GRANTED IN FULL OR IN PART.

BECAUSE THE COST TO FILL YOUR REQUEST IS ESTIMATED TO EXCEED \$50.00, YOU MUST PROVIDE A GOOD FAITH DEPOSIT BEFORE THE REQUEST WILL BE PROCESSED. THE ESTIMATED COSTS ARE INCLUDED ON THE REVERSE (ITEMIZATION FORM). THE AMOUNT REQUIRED FOR YOUR DEPOSIT IS:

\$0

Payable to City of Fraser

PLEASE MAIL OR DELIVER YOUR DEPOSIT TO:

FOIA Deposit, c/o FOIA Coordinator, 33000 Garfield Road, Fraser, MI 48026

AFTER YOUR DEPOSIT IS RECEIVED, THE NUMBER OF BUSINESS DAYS NEEDED TO FILL THE REQUEST IS ESTIMATED TO BE NO MORE THAN:

180* BUSINESS DAYS

*Amount of time due to the unknown volume of e-mails and other records that may or may not be responsive to your request (based on search terms utilized in an attempt to capture everything that falls within the broad scope of your request). The projected cost is based on the amount of time estimated for City personnel and contractors to review and redact each responsive record.

PURSUANT TO YOUR WRITTEN AND/OR VERBAL CONSENT:

- ☐ Your request has been modified: _____
- ☐ You have agreed to pay the extra cost for single-sided copies.
- ☐ You have agreed to pay the extra cost for overtime.
- ☐ You have only requested an on-site inspection of public records.

Approved By: _____ Dated: _____

Under Section 10A of the Michigan Freedom of Information Act, you have a right to appeal a fee that you believe exceeds the amount permitted under the City's written Procedures and Guidelines or Section 4 of the Act. You may submit a written appeal to the City Manager for a fee reduction or waiver that specifically states the word "appeal" and identifies how the fee exceeds the permitted amount. If you do not receive a response within 10 business days or your appeal is denied, you may then commence an action in the Macomb County Circuit Court for a fee reduction within 45 days. If you commence a civil action, the City is not obligated to complete processing the request until the court resolves the fee dispute. If you prevail by receiving a reduction of 50% or more of the total fee, the court may award you an appropriate portion of reasonable attorneys' fees, costs, and disbursements, as well as damages if the City arbitrarily and capriciously violated the Act.

The City's specific procedures and guidelines, as well as a written summary and the standard form for detailed itemization of FOIA response fees, may be viewed at www.ci.fraser.mi.us.

INTERNAL USE ONLY

Form of Request: ☐ City's Form ☐ U.S. Mail ☐ Facsimile ☒ E-Mail (Junk/Spam Folder? Yes No) ☐ Other: _____

Request Identifier and Date Received: 7-9-2026 nr _____ First Discovered in Junk/Spam Folder: ☐ n/a ☐ _____ by _____ (Initials)

Date

FREEDOM OF INFORMATION ACT FEE ITEMIZATION

Fringe Benefit Multiplier x Applicable Hourly Rate .50 % x \$39.42 (Search) \$59.13 _____ % x \$ _____ (Redaction) _____ % x \$ _____ (Duplication)	Total Labor Charges Per Hour \$59.13 per hour for the search City Clerk \$210.00 per hour for the search Vc3 \$56.70 per hour for redaction City Attorney \$ _____ per hour for duplication	
Labor costs for searching for, locating, and examining public records in order to fulfill a granted written request For Sergeant \$40.45 an hour	1.5 Hours at 40.45 hour (Increments of ¼ of an hour, rounded down)	\$ 60.68 plus
If done by a City employee, labor costs directly associated with separating and deleting exempt information from nonexempt information ("redaction")	1 hours x \$ 21.98 per hour (Increments of ¼ of an hour, rounded down)	\$ 21.98 plus
If done by a contractor, labor costs directly associated with separating and deleting exempt information from nonexempt information ("redaction")	4 hours each x \$ 165.00 per hour Contractors: IT Vendor Vc3 and City Attorney O'Reilly Rancilio P.C. (Increments of ¼ of an hour, rounded down, hourly rate not to exceed 6 times minimum wage)	\$ plus
Labor costs directly associated with duplication or publication, including making paper copies, making digital copies, or transferring digital public records onto nonpaper physical media or through other electronic means	_____ hours x \$ _____ per hour (Increments of .1 of an hour, rounded down)	\$ _____ plus
Actual cost of any media	_____ media x \$ _____ per media _____ media x \$ _____ per media	\$ _____ plus
Actual total incremental cost of necessary duplication or publication for paper copies of public records, not including labor (8½ x 11 and/or 8½ x 14 only)	_____ sheets x \$ 0.05 per b&w sheet _____ sheets x \$ 0.10 per color sheet	\$ _____ plus
Actual total incremental cost of necessary duplication or publication for paper copies of public records, not including labor (<u>not</u> 8½ x 11 or 8½ x 14)	_____ sheets x \$ _____ per b&w sheet _____ sheets x \$ _____ per color sheet	\$ _____ plus
Subtotal		\$ 82.66 plus
Actual cost of mailing (may include least expensive form of postal delivery confirmation)	☐ Applicable ☐ Not Applicable	\$ _____ minus
Indigency cost waiver (first \$20) (affidavit provided)	☐ Applicable ☐ Not Applicable	(\$ _____) minus
State-designated non-profit agency waiver	☐ Applicable ☐ Not Applicable	(\$ _____) minus
Good Faith Deposit	☐ Paid	equals
Total Owed (Check/Money Order Payable to City of Fraser)		\$ 82.50

Date:

10/03/20

FOIA Coordinator or Designee

Request Identifier and Date Received