



Chance Ackley- Smith

October 22, 2026

FOIA: FLOCK information, policy

To whom it may concern,

CITY COUNCIL

Mayor

Justin Fischer

Mayor Pro Tem

Laura Marie Casey

Dave Staudt

Brian Smith

Matt Heintz

Priya Gurumurthy

Aaron Martinez

City Manager

Victor Cardenas

Director of Public Safety

Chief of Police

Erick W. Zinser

Fire Chief

John B. Martin

Assistant Chief of Police

Scott R. Baetens

Assistant Fire Chief

Todd Seog

Regarding the above-referenced information, MCL 11.074 Retention period. Under the **Michigan Government Records Schedule (GS11), MCL 11.074** is not explicitly listed in the provided excerpt, but the schedule covers a range of law enforcement and records division items (11.001–11.074) with defined retention periods.

You can find our Procedures and Guidelines as well as the Summary of the Procedures and Guidelines at <http://www.cityofnovi.org/City-Services/City-Clerk/Freedom-of-Information-Request-for-Records.aspx>. If you disagree with any fee charged, you may file an appeal with the City Council. The appeal must state the word "appeal" and identify how the fee exceeds the amount permitted. The appeal must be filed with the office of the City Clerk. The City Council will either waive the fee, reduce the fee or uphold the fee.

Within 45 days after receiving notice of the City Council's determination of the processing fee appeal, you may file a civil action in the Oakland County Circuit Court for a fee reduction. If you prevail in the civil action by receiving a reduction of 50% or more of the total fee, the court may award all or appropriate amount of reasonable attorneys' fees, costs, and disbursements. If the court determines that the city acted arbitrarily and capriciously by charging an excessive fee, court may also award you punitive damages in the amount of \$500.

If you have any questions, do not hesitate to ask.

Thank you,

Records Specialist

City of Novi Police & Fire Department

45125 Ten Mile Rd.

Novi, MI 48375

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Fax: 248-347-0570

Email: novipolicerecords@cityofnovi.org

Website: cityofnovi.org

<http://local.nixle.com/novi-public-safety-team>

Novi Public Safety Administration

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Novi, Michigan 48375

248.348.7100

248.347.0590 fax

cityofnovi.org