

ESTIMATE

FREEDOM OF INFORMATION ACT FEE ITEMIZATION

Fringe Benefit Multiplier x Applicable Hourly Rate 144.2% x \$34.67 (Records Search, Redact & Copy) 144.2% x \$34.67 (Video Search, Redact & Copy) 144.2% x _____ (Other Hourly Rate)	Total Labor Charges Per Hour \$49.99 per hour for Records Prep Labor \$49.99 per hour for Video Prep Labor \$ ^{114.41} _____ per hour for _____ Labor	
Labor costs for searching for, locating, and examining public records in order to fulfill a granted written request	1.5 hours x \$ ^{114.41} _____per hour (Increments of ¼ of an hour, rounded down)	\$ 171.62 EST plus
If done by a City employee, labor costs directly associated with separating and deleting exempt information from nonexempt information ("redaction")	.5 hours x \$ 49.99per hour (Increments of ¼ of an hour, rounded down)	\$ 25.00 EST plus
If done by a contractor, labor costs directly associated with separating and deleting exempt information from nonexempt information ("redaction")	_____hours x \$ _____per hour Contractor: _____ (Increments of ¼ of an hour, rounded down, hourly rate not to exceed 6 times minimum wage)	\$ _____ plus
Labor costs directly associated with duplication or publication, including making paper copies, making digital copies, or transferring digital public records onto nonpaper physical media or through other electronic means	.1 hours x \$ 49.99per hour (Increments of .1 of an hour, rounded down)	\$ 5.00 EST plus
Actual cost of any media	_____media x \$ _____per media _____media x \$ _____per media	\$ _____ plus
Actual total incremental cost of necessary duplication or publication for paper copies of public records, not including labor (8½ x 11 and/or 8½ x 14 only)	_____ sheets x \$ 0.05 per b&w sheet _____ sheets x \$0.10 per color sheet	\$ EMAIL _____ plus
Actual total incremental cost of necessary duplication or publication for paper copies of public records, not including labor (<u>not</u> 8½ x 11 or 8½ x 14)	_____ sheets x \$ _____per b&w sheet _____ sheets x \$ _____per color sheet	\$ _____ plus
Subtotal		\$ 201.62 EST plus
Actual cost of mailing (may include least expensive form of postal delivery confirmation)	☐ Applicable ☒ Not Applicable	\$ EMAIL _____ minus
Indigency cost waiver (first \$20) (affidavit provided)	☐ Applicable ☐ Not Applicable	(\$ _____) minus
State-designated non-profit agency waiver	☐ Applicable ☐ Not Applicable	(\$ _____) minus
Good Faith Deposit	☐ Paid	(\$ _____) equals
Total Owed (Check/Money Order Payable to City of Sterling Heights)		\$ 201.62 EST

Date: 10.22.2026

FOIA Coordinator or Designee

REPORTS

Request Identifier and Date Received